

**DRAFT MINUTES SUBJECT TO APPROVAL AT THE NEXT LOCAL
COMMITTEE MEETING**

**Minutes of the meeting of Surrey County Council's
Local Committee in Elmbridge held at
4.00pm on Monday 21 January 2008 at the
Elmbridge Civic Centre, Esher**

Members Present – Surrey County Council

Mr Peter Hickman	Mrs Margaret Hicks
Mr Ian Lake	Mr Ernest Mallett
Mrs Dorothy Mitchell (Chairman)	Mr Timothy Oliver
Mr Thomas Phelps-Penry	Mr Roy Taylor

Members Present – Elmbridge Borough Council

Cllr David Archer	Cllr Glenn Dearlove
Cllr Derek Denyer	Cllr Alan Hopkins
Cllr Chris Sadler	Cllr Maureen Sheldrick
Cllr Torquil Stewart	Cllr Janet Turner
Cllr James Vickers	

PART ONE

IN PUBLIC

[all references to items refer to the agenda for the meeting]

01/ APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

08

Apologies for absence were received from Mr Bennison.

02/ MINUTES OF PREVIOUS MEETING [Item 2]

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The Minutes of the meeting held on 24 September 2008 were agreed and signed as a correct record.

03/ DECLARATIONS OF INTEREST [Item 3]

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Mrs Mitchell advised Members that under the Code of Conduct a Member has a personal interest in business which relates to any body exercising functions of a public nature or directed to charitable purposes.

The interest will be prejudicial if the matter under discussion relates to the financial position of the body and if the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice the Member's judgement of public interest.

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If the Member judges that an interest is both personal and prejudicial they would need to withdraw from the room during consideration of that item. However, under the new Code of Conduct Members are entitled to the same speaking rights as a member of the public. As set out in our Local Protocol members of the public can, at the discretion of the Chairman, make representations on behalf of local organisations for up to three minutes from the public gallery on reports being considered by the Local Committee that are relevant to their constituency.

Councillor Vickers declared a personal interest in the Members' Allocations Report (Item 14) as he was a Governor of St Andrews School.

Mrs Hicks declared a personal interest in the Members' Allocations Report (Item 14) as she was Chairman of Governors at Rydens School.

Mr Mallett declared a personal and prejudicial interest in the Members' Allocations Report, as he was Chairman of the Molesey Second World War Memorial Association.

04/ 08 CHAIRMAN'S ANNOUNCEMENTS [Item 4]

The Chairman introduced James Painter, Area Director – North Surrey, to the Local Committee members.

The Chairman introduced the three new Community Highways Officers to the Local Committee as follows:

Jonathan Wilkinson responsible for Hinchley Wood, Claygate and Oxshott.

Carol Facey responsible for Weybridge, Walton, Walton South and Oatlands.

Cliff Wright responsible for The Dittons, West Molesey, East Molesey and Esher.

Barbara Wright, Business Support Officer, and Carol Walker, Maintenance Engineer, were also introduced.

05/ 08 PETITIONS [Item 5]

The Committee received a Letter of Representation on the proposed residents' parking in Dudley Road, Walton.

Councillor David Walsh spoke to the Letter of Representation on behalf of Mrs Karen Steele. The Local Highways Manager explained that preliminary consultation had been carried out to determine public opinion. The Local Highways Manager detailed the initial responses to the consultation as follows:

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Should improvements be made to parking in Dudley Road?

69.6% of residents who responded were in favour of improvements being made with 25% of residents against. 66.6% of businesses were in favour of improvements with 33.3% against.

Do you think there should be residents parking permits introduced?

62.5% of residents who responded were in favour with 33.9% against. 66.6% of businesses were in favour with 33.3% against.

The Highways Manager confirmed that formal consultation would be being carried out and this would give residents the opportunity to comment again.

The Committee received a petition for a safe crossing at Manor Road North for all Hinchley Wood students.

Mrs Emma Baldwin spoke to the petition detailing her concerns.

The Local Highways Manager responded to the petition emphasising that work needed to be carried out with the school to ensure that the students are properly educated on road safety. Several safety measures are currently in place but these will only be effective if used appropriately. The Local Highways Manager agreed to liaise with the Community Travel Advisor and report back to the Local Committee when further discussions have been carried out with the school.

**06/
08 PUBLIC QUESTION TIME [Item 6]**

There were no public questions received.

**07/
08 MEMBERS' QUESTION TIME [Item 7]**

There were no Member questions received.

**08/
08 A244 HERSHAM ROAD/Rydens Road/STATION AVENUE
SIGNALISED CROSSROADS JUNCTION [Item 8]**

The Local Highways Manager, Frank Apicella, gave a presentation on the report detailing the key features of the scheme.

The Local Committee raised their concerns in relation to the safety of students crossing the road. It was agreed that Highways would investigate whether it would be possible to change the timings of the lights to allow students to cross the road without stopping in the middle when going to and from school. Highways did warn that this change was have a detrimental impact on local congestion as the junction is already running over capacity at peak times.

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RESOLVED:

The Local Committee agreed to approve the proposal upgrading the existing uncontrolled junction at the A244 Hershams Road crossroads with Rydens Road and Station Avenue. This is to include improved push button controlled facilities across all four arms of the junction with staggered pedestrian island across both arms of the A244 Hershams Road together with Rydens Road as shown on Annex A of the report.

**09/
08 A245 STOKE ROAD, ROUTE STUDY [Item 9]**

The Local Highways Manager introduced the report and gave a presentation on the proposed scheme. The Local Committee were informed that this scheme should start in this financial year and take approximately three months to complete.

RESOLVED:

The Local Committee agreed to approve the scheme to introduce a dedicated right-hand lane for vehicles turning into Fairmile Lane by way of local carriageway widening. Construction of three pedestrian refuge islands, and a section of piped drainage ditch to facilitate the new pedestrian footway as shown in Annex A of the report.

**10/
08 LONG DITTON INFANT SCHOOL [Item 10]**

The Local Highways Manager introduced the report and gave a presentation on the details of the scheme.

Concerns were raised about how these schemes are communicated to the Borough Councillors. Mrs Mitchell confirmed that it was the responsibility of the County Council Divisional Member to discuss these schemes with the Borough Councillors.

The Local Highways Manager agreed to consider the use of parking controls outside of the school.

RESOLVED:

The Local Committee agreed to approve the proposal to revise the uncontrolled pedestrian crossing point on Ditton Hill Road adjacent to Long Ditton Infants School.

**11/
08 LTP CAPITAL PROGRAMME PROGRESS REPORT [Item 11]**

The Local Highways Manager introduced the report. The Local Committee asked various questions on the progress of schemes.

RESOLVED:

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The Local Committee agreed to note the report for information.

12/ 08 PARKING SCHEMES UPDATE [Item 12]

The Local Highways Manager introduced the report. Concerns were raised over whether or not there were the resources to progress the Walton-on-Thames Controlled Parking Zone. It was confirmed that is currently a shortage of appropriate skills. Funding for consultancy would have to be found from the Local Transportation Programme.

Mr Hickman formally thanked those involved in the work in Thames Ditton as the consultation had gone well. It was also asked that a review take place of the Long Ditton Controlled Parking Zones.

RESOLVED:

The Local Committee noted the information contained in the report.

13/ 08 TASK GROUP OF LOCAL COMMITTEE [Item 13]

The Chairman introduced the report and explained that the Terms of Reference for Task Groups would need to be approved on an annual basis.

RESOLVED:

The Local Committee is agreed the Terms of Reference for the Decriminalised Parking Enforcement Task group as set out in Annex 1 of the report.

14/ 08 MEMBERS' ALLOCATIONS [Item 14]

Councillor Mallett left the room during consideration of the Molesey Second World War Memorial allocation.

RESOLVED:

The Local Committee agreed to:

1. Note the criteria and Guidance Note for the use of Member's Funds as set out in Appendix 1 of the report.
2. Note the funding approved under delegated authority.
3. Approve funding of £1,500 from Molesey Local History Society for a computer and digital projector. (£750 Ernest Mallett/£750 Tim Oliver)
4. Approve funding of £2,000 for Cobham Chamber of Commerce towards the Cobham Christmas Carnival. (Dorothy Mitchell)
5. Approve funding of £4,391 for Rydens School towards secure fencing. (Margaret Hicks)

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6. Approve funding of £3,643 to St. Charles Borromeo Primary School, Weybridge, for Sun Shade Sails. (Ian Lake)
7. Approve funding of £200 for Christmas Lights for the Oxshott Christmas evening. (Michael Bennison)
8. Approve funding of £3,000 for new main entrance to St. Andrew's School. (Capital)
9. Approve funding of £8,000 for Ashley C of E Primary School, Walton-on-Thames, for the upgrade to school community swimming pool. (Capital)
10. Approve funding of £5,000 for the Claygate Recreation Ground Trust for a multi-purpose sports court.
11. Approve funding of £3,000 for the Cobham Conservation and Heritage Trust. (Capital)
12. Approve funding of £2,000 for the Oasis Childcare Winter Play Scheme. (£1,000 Dorothy Mitchell/£1,000 Ian Lake)
13. Approve funding of £1,100 for the planting of shrubs in Oatlands Village. (Roy Taylor)
14. Approve funding of £2,000 for the Fast & Loose Theatre Company. (Ian Lake)
15. Approve funding of £260 for the reframing of the Thames Ditton Quilt. (Peter Hickman)
16. Withdraw the allocation of £10,000 to the Molesey Second World War Memorial Association and split the returned funding among the nine County Councillors.

15/08 DATE OF NEXT MEETING [Item 15]

The Committee noted that the next Local Committee meeting was on Monday, 3 March 2008. The meetings dates for 2008/09 were noted as follows:

16 June 2008
22 September 2008
8 December 2008
9 March 2009

Meeting Ended: 5.30pm